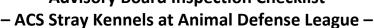


City of San Antonio

Animal Care Services Department

Advisory Board Inspection Checklist





Advisory Board Member Name(s):		Susan Beldon				
Date of Inspection:	09/02/2022	Time of Inspection:	11:00			

Adult Dog Kennel #10	Pass/Fail/ Not Verified	Comments
Staff and volunteers are friendly, informative, and courteous to all	Select one from drop down for each field Pass	Kennel Supervisor Anel Jorge accompanied me on the inspection and was available to answer questions.
Kennels are free of feces and urine	Pass •	Some of the kennels were in the process of being cleaned. After morning cleaning all the kennels are maintained throughout the day on as needed basis.
Fresh water in each occupied kennel	Pass 🔻	
Aisles are free of debris and safety hazards	Pass 🔻	
Appropriate signage on each occupied kennel	Pass	Signs include date of intake and information about dog. One long term stay dog had "Looking For My Home Since 6-18-2020"
Pooper Scoopers are kept in a clean disinfectant solution between scooping each run	Pass •	
Kennels and cages are thoroughly cleaned and sanitized between occupants	Pass 🔻	

Adult Dog Kennel #10 cont.	Pass/Fail/ Not Verified	Comments
Sanitizing stations are visible and stocked	Pass •	
Drains free of debris	Pass •	
Staff work area has a hand washing station with soap, paper towels, and hand sanitizer	Pass •	
Sinks and tubs are in working order, clean, and free of debris	Pass •	
Mops, buckets, and all other cleaning equipment are disinfected at the end of the day	Pass	
Clean floors, doors, windows, light fixtures and ceiling fans (if present)	Pass	
There is no offensive odor	Pass •	
Kennel building and equipment are in good repair	Pass •	One washing machine (the one on the right) was not being used due to an issue with rinsing. This will be reported to maintenance.
Comments/Actions Needed		
According to Anel Jorge all kennels in Building #10 and Building #11 were full.		

Adult Dog Kennel #11	Pass/Fail/ Not Verified	Comments
Staff and volunteers are friendly, informative, and courteous to all	Pass 🔻	
Kennels are free of feces and urine	Pass 🔻	Cleaning in process
Fresh water in each occupied run	Pass 🔻	
Aisles are free of debris and safety hazards	Pass 🔻	
Appropriate signage on each occupied kennel	Pass	
Pooper Scoopers are kept in a clean disinfection solution between scooping each run	Pass	
Kennels and cages are thoroughly cleaned and sanitized between occupants	Pass	
Hand sanitizing stations are visible and stocked	Pass ▼	
Drains free of debris and functioning properly	Pass 🔻	
Staff work area has a hand washing station with soap, paper towels	Pass 🔻	

Adult Dog Kennel #11 cont.	Pass/Fail/ Not Verified	Comments
Sinks and tubs are in working order, clean, and free of debris	Pass	
Mops, buckets, and all other cleaning equipment are disinfected at the end of the day	Pass 🔻	
Clean floors, doors, windows, light fixtures and ceiling fans (if present)	Pass 🔻	
There is no offensive odor	Pass ▼	
Kennel building and equipment are in good repair	Pass	
	Commen	ts/Actions Needed

Puppy Kennel	Pass/Fail/ Not Verified	Comments
Staff and volunteers are friendly, informative, and courteous to all	Pass •	
Kennels are free of feces and urine	Pass	All kennels were being cleaned at the time of my inspection
Fresh water in each occupied run	Pass •	
Aisles are free of debris and safety hazards	Pass	
Appropriate signage on each occupied kennel	Pass •	
Pooper Scoopers are kept in a clean disinfectant solution between scooping each run	Pass	
Kennels and cages are thoroughly cleaned and sanitized between occupants	Pass 🔻	
Hand sanitizing stations are visible and stocked	Pass 🔻	
Drains free of debris and functioning properly	Pass 🔻	
Staff work area has a hand washing station with soap, paper towels	Pass	

	Pass/Fail/	
Puppy Kennel cont.	Not Verified	Comments
Sinks and tubs are in working order, clean, and free of debris	Pass •	
Mops, buckets, and all other cleaning equipment are disinfected at the end of the day	Pass	
Clean floors, doors, windows, light fixtures, and ceiling fans (if present)	Pass 🔻	
There is no offensive odor	Fail v	Strong odor of feces from kennels that were being cleaned
Kennel building and equipment are in good repair	Pass	
Comments/Actions Needed		
The Puppy Kennel was completely full.		

General Premises	Pass/Fail/ Not Verified	Comments
Landscaped area free of feces	Pass 🔻	
Dog waste stations stocked	Not Verified	
Trash receptacles not overflowing	Not Verified	
Landscape (to include grass and plants) in proper stage in conjunction with seasonality changes	Pass ▼	
Comments/Actions Needed		
In the adjacent play yards there was no grass.		